

Submitting an LSAM Application

This document provides instructions on how to submit an application through the Lutheran Sports Association of Missouri's (LSAM) website. Follow these instructions to submit your application. If you are unable to type in the fields in the application on your computer or device please use a dark ink pen to fill out the application and print legibly.

1. Download the Application to your computer and Save it to your computer
 - a. Use the following naming format for your application:
BBALL18_SchoolName_BOYS/GIRLS
2. Fill the application out on your computer by typing the appropriate information into each box, except the signature boxes.
3. After filling out the type fields in the application, print the application off and acquire the signatures needed to complete the application.
4. Once all signatures have been obtained, scan the file back in and save it with the appropriate name format stated in Step 1.
5. Go to LSAM.org and proceed to the basketball page.
6. Scroll down to the 'Submit Application' section.
7. Fill out your name and email in the appropriate boxes.
8. In the message section type the school's name and which division (Boys or Girls) for whom you are submitting the application.
9. Click 'Choose File' and select the completed application from your computer you wish to submit.
10. Click Send.

NOTE: If you have a school sponsored cheerleading squad, you need to fill out the cheerleading registration form that can be found on the website as well, and submit it using the same process as above.

This will complete the Application submission process. You will receive a confirmation email within 24 hours that the application has been received. Applications are due by January 26, 2018 at 5pm. If you do not receive a confirmation email within 24 hours or encounter any issues with submitting your application, please contact Drew Burnett.

Thank you for your interest in participating in this year's State Basketball Tournament!

Drew Burnett, Co-Tournament Director

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